**PROFESSIONAL AND TECHNICAL WRITING MINOR**

**Banner Code:** PTW

**Academic Advising**

4200 Horizon Hall  
Fairfax Campus

Website: english.gmu.edu/programs/la-minor-la-ptw

This minor provides students with opportunities to learn and apply advanced strategies for writing academic, professional, and civic documents. Students examine the theoretical, interdisciplinary, and professional aspects of writing and develop their expository, persuasive, organizational, and stylistic skills through close analysis of rhetorical situations and the features and approaches of successful writing. The strong communication and analytical skills developed while earning this minor contribute to student success in a wide variety of professional careers as well as graduate education.

The minor is a valuable asset for students interested in working in media organizations, trade and professional associations, and non-profit organizations related to the arts, schools, and social change. It is also beneficial to students interested in careers in business, science, engineering, accounting, and many others that demand strong writing and communication skills for promotion and advancement.

### Admissions & Policies

**Policies**

Eight credits of coursework must be unique to the minor and students must complete all coursework with a minimum GPA of 2.00. For policies governing all minors, see AP.5.3.4 Minors (http://catalog.gmu.edu/policies/academic/undergraduate-policies/#ap-5-3-4).

**Requirements**

(formerly PW)

### Minor Requirements

Total credits: 15

Students should be aware of the specific policies associated with this program, located on the Admissions & Policies tab.

#### Core Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGH 388</td>
<td>Professional and Technical Writing</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits 3

#### Capstone Experience

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGH 488</td>
<td>Topics in Writing and Rhetoric (when offered as &quot;Advanced Technical Writing&quot;)</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits 3

#### Electives

Students must take 3 electives: either 3 ENGH courses, or 2 ENGH courses and 1 elective from outside the department.

**English Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENGH 375</td>
<td>Web Authoring and Design</td>
<td></td>
</tr>
<tr>
<td>ENGH 376</td>
<td>Rhetoric and New Media</td>
<td></td>
</tr>
<tr>
<td>ENGH 380</td>
<td>Introduction to Writing and Rhetoric</td>
<td></td>
</tr>
<tr>
<td>ENGH 382</td>
<td>Writing Nonfiction Genres</td>
<td></td>
</tr>
<tr>
<td>ENGH 386</td>
<td>Editing for Audience, Style, and Voice</td>
<td></td>
</tr>
<tr>
<td>ENGH 393</td>
<td>Forms of Nonfiction</td>
<td></td>
</tr>
<tr>
<td>ENGH 399</td>
<td>Creative Nonfiction Writing</td>
<td></td>
</tr>
<tr>
<td>ENGH 483</td>
<td>Technical Editing</td>
<td></td>
</tr>
<tr>
<td>ENGH 484</td>
<td>RS: Writing Ethnography (Mason Core)</td>
<td></td>
</tr>
<tr>
<td>ENGH 485</td>
<td>Document Design</td>
<td></td>
</tr>
<tr>
<td>ENGH 486</td>
<td>RS: Writing Nonfiction for Publication (Mason Core)</td>
<td></td>
</tr>
<tr>
<td>ENGH 488</td>
<td>Topics in Writing and Rhetoric</td>
<td></td>
</tr>
<tr>
<td>ENGH 489</td>
<td>Proposal Writing and Development</td>
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</tbody>
</table>

**Interdisciplinary Courses**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AVT 395</td>
<td>Writing for Artists</td>
<td></td>
</tr>
<tr>
<td>AVT 396</td>
<td>Writing for Designers</td>
<td></td>
</tr>
<tr>
<td>COMM 303</td>
<td>Writing across the Media</td>
<td></td>
</tr>
<tr>
<td>COMM 320</td>
<td>Business and Professional Communication</td>
<td></td>
</tr>
<tr>
<td>COMM 401</td>
<td>Interpersonal Communication in the Workplace</td>
<td></td>
</tr>
<tr>
<td>COMM 435</td>
<td>Digital Communication</td>
<td></td>
</tr>
<tr>
<td>COS 300</td>
<td>Professional Preparation for STEM Disciplines</td>
<td></td>
</tr>
<tr>
<td>PSYC 406</td>
<td>Psychology of Communication (Mason Core)</td>
<td></td>
</tr>
<tr>
<td>PSYC 427</td>
<td>Community Engagement for Social Change (Mason Core)</td>
<td></td>
</tr>
<tr>
<td>GAME 332</td>
<td>RS: Story Design for Computer Games</td>
<td></td>
</tr>
<tr>
<td>HEAL 372</td>
<td>Health Communication</td>
<td></td>
</tr>
</tbody>
</table>

Total Credits 9