PROFESSIONAL AND TECHNICAL WRITING GRADUATE CERTIFICATE

Banner Code: LA-CERG-PTW

Academic Advising

A487 Robinson Hall
Fairfax Campus

Website: english.gmu.edu/programs/la-cerg-pwr

The graduate certificate in professional and technical writing provides students with coursework in nonfiction writing in specific genres, current writing practices and theories of writing in organizational settings, research methods in professional writing, and nonfiction literature.

The graduate certificate in professional and technical writing may only be pursued on a part-time basis.

Admissions & Policies

Admissions

Applicants to all graduate programs at George Mason University must meet the admission standards and application requirements for graduate study as specified in Graduate Admissions. For information specific to the graduate certificate in professional writing and rhetoric, see Application Requirements and Deadlines (http://english.gmu.edu/programs/LA-CERG-PWR/application).

Policies

The certificate may be pursued concurrently with any of several programs in English and elsewhere. Part of the coursework toward the certificate may be applied to those degrees with the approval of the director of the degree program. Students pursuing this certificate must complete 18 credits of English graduate courses with a minimum grade of 3.00 in each course.

For policies governing all graduate certificates, see AP.6.8 Requirements for Graduate Certificates.

Requirements

Certificate Requirements

Total credits: 18

Students should be aware of the specific policies associated with this program, located on the Admissions & Policies tab.

Coursework

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGH 501</td>
<td>Introduction to Professional Writing and Rhetoric</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 502</td>
<td>Research Methods in Rhetoric and Professional Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 503</td>
<td>Theory and Practice of Editing</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 505</td>
<td>Document Design</td>
<td>3</td>
</tr>
<tr>
<td>Total Credits</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

1 ENGH 501 Introduction to Professional Writing and Rhetoric should be taken in the first semester of study, if possible.

Emphasis in Technical Writing or Proposal Writing

Take courses from one of the following emphases: 6

**Technical Writing Emphasis**

- ENGH 613 Technical Communication
- Select one elective ENGH course (3 credits) chosen in consultation with an advisor

**Proposal Writing Emphasis**

- ENGH 509 Proposal Writing and Development
- ENGH 689 Advanced Proposal Writing

Total Credits 6