

# PROFESSIONAL AND TECHNICAL WRITING GRADUATE CERTIFICATE

Banner Code: LA-CERG-PTW

## Academic Advising

4200 Horizon Hall  
Fairfax Campus

## Admissions & Policies

### Admissions

Applicants to all graduate programs at George Mason University must meet the admission standards and application requirements for graduate study as specified in Graduate Admissions (<http://catalog.gmu.edu/admissions/graduate-policies/>).

### Policies

For policies governing all graduate certificates, see AP.6.8 Requirements for Graduate Certificates (<http://catalog.gmu.edu/policies/academic/graduate-policies/#ap-6-8>).

The graduate certificate in professional and technical writing may be pursued concurrently with any of several programs in English and elsewhere. Part of the coursework may be applied to those degrees with the approval of the director of the degree program. Students pursuing this certificate must complete 18 credits of English graduate courses with a minimum grade of 3.00 in each course.

## Requirements

### Certificate Requirements

Total credits: 18

This certificate may be pursued on a part-time basis only.

Students should be aware of the specific policies associated with this program, located on the Admissions & Policies tab.

### Core Courses

Code	Title	Credits
ENGH 501	Introduction to Professional and Technical Writing <sup>1</sup>	3
ENGH 502	Research Methods in Professional and Technical Writing	3
ENGH 503	Theory and Practice of Editing	3
ENGH 505	Document Design	3
Total Credits		12

<sup>1</sup> ENGH 501 should be taken in the first semester of study, if possible.

### Emphasis in Technical Writing or Proposal Writing

Code	Title	Credits
Select one of the following emphases:		
<b>Technical Writing Emphasis</b>		
ENGH 613	Technical Communication	
Select one elective ENGH course (3 credits) chosen in consultation with an advisor ( <a href="http://catalog.gmu.edu/courses/engh/">http://catalog.gmu.edu/courses/engh/</a> )		
<b>Proposal Writing Emphasis</b>		
ENGH 509	Proposal Writing and Development	
ENGH 689	Advanced Proposal Writing	
Total Credits		6