PROFESSIONAL AND TECHNICAL WRITING GRADUATE CERTIFICATE

Banner Code: LA-CERG-PTW

Academic Advising
4200 Horizon Hall
Fairfax Campus

Admissions & Policies

Admissions
Applicants to all graduate programs at George Mason University must meet the admission standards and application requirements for graduate study as specified in Graduate Admissions (http://catalog.gmu.edu/admissions/graduate-policies/).

Policies
For policies governing all graduate certificates, see AP6.8 Requirements for Graduate Certificates (http://catalog.gmu.edu/policies/academic/graduate-policies/#ap-6-8).

The graduate certificate in professional and technical writing may be pursued concurrently with any of several programs in English and elsewhere. Part of the coursework may be applied to those degrees with the approval of the director of the degree program. Students pursuing this certificate must complete 18 credits of English graduate courses with a minimum grade of 3.00 in each course.

Requirements

Certificate Requirements
Total credits: 18

This certificate may be pursued on a part-time basis only.

Students should be aware of the specific policies associated with this program, located on the Admissions & Policies tab.

Core Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGH 501</td>
<td>Introduction to Professional and Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 502</td>
<td>Research Methods in Professional and Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 503</td>
<td>Theory and Practice of Editing</td>
<td>3</td>
</tr>
<tr>
<td>ENGH 505</td>
<td>Document Design</td>
<td>3</td>
</tr>
<tr>
<td>Total Credits</td>
<td></td>
<td>12</td>
</tr>
</tbody>
</table>

1 ENGH 501 should be taken in the first semester of study, if possible.

Emphasis in Technical Writing or Proposal Writing

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENGH 613</td>
<td>Technical Communication</td>
<td>3</td>
</tr>
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</table>

Select one of the following emphases:

Technical Writing Emphasis
- ENGH 613 Technical Communication
  Select one elective ENGH course (3 credits) chosen in consultation with an advisor (http://catalog.gmu.edu/courses/engh/)

Proposal Writing Emphasis
- ENGH 509 Proposal Writing and Development
- ENGH 689 Advanced Proposal Writing

Total Credits 6